

## ADMISSION PROCEDURE

*For candidates applying for first-cycle, second-cycle, or long-cycle (uniform Master's) programmes*

### **Application Steps**

#### **Step 1: Create an account**

Register in the online recruitment system at: <https://rekrutacja.ur.edu.pl/KandydatForm.aspx>

*Note: If you apply for more than one programme, you only need one account.*

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#### **Step 2: Enter personal details**

Fill in your personal information carefully and make sure all data is accurate.

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#### **Step 3: Choose a programme**

Select the field of study (degree programme) you wish to apply for.

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#### **Step 4: Provide educational background**

Enter details of your previous education, including your secondary school graduation results (e.g. *Matura* or equivalent).

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#### **Step 5: Pay the admission fee**

Complete the payment required to process your application.

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#### **Step 6: Upload a photo**

Upload an electronic version of your photo.

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#### **Step 7: Upload required documents**

Upload scans or photos of all required documents in the recruitment system before the deadline.

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### INSTRUCTIONS FOR SUBMITTING QUALIFICATION DOCUMENTS (MEDICINE, PROGRAMME IN ENGLISH)

#### **Step 7a – For candidates with Polish Matura or Ukrainian documents only**

- Go to the “**Grades**” section (left-hand menu).
- Locate your programme registration.
- Select “**Connect with the educational offer**” for the qualifying document.
- Save the changes.

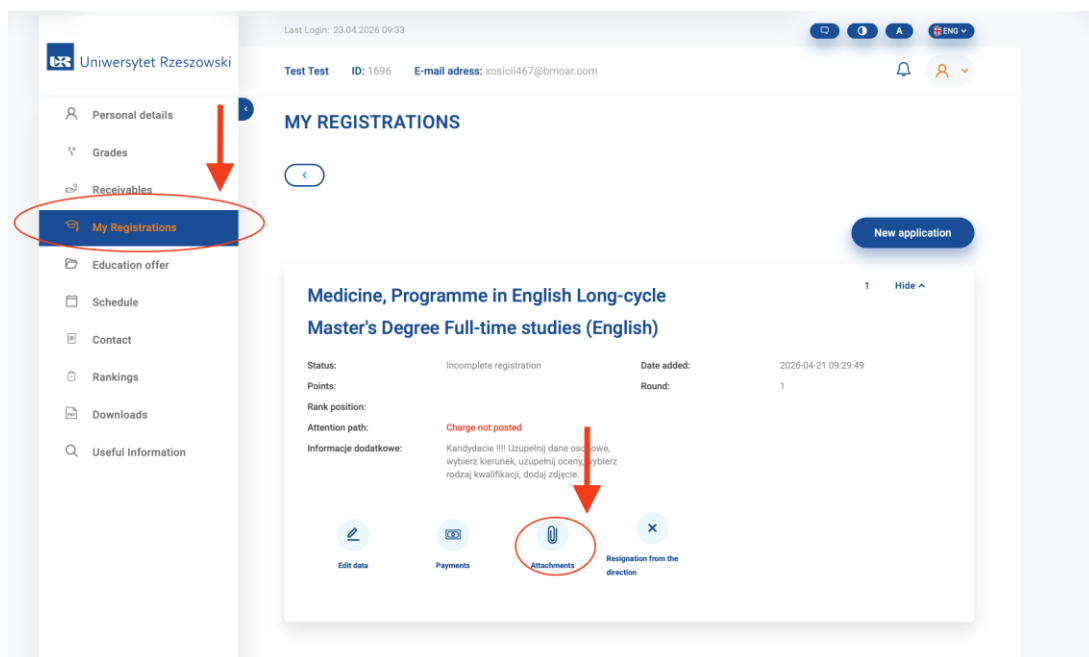
## Step 7b – Upload documents

- Go to **“My registrations”** (right-hand panel).
- Click **“Attachments”** (paperclip icon).
- Select **“Add files”** (right side of the panel).
- Upload scans of all required qualification documents for the **„Medicine, Programme in English”**.

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### Important information:

- All required documents listed in the system must be uploaded.
- Only complete applications will be considered by the Admissions Committee.
- Missing documents may result in delays in the admission process.
- Academic results require **manual conversion into admission points** by the Admissions Committee.



## Step 8: Entrance examination (if required)

Some programmes may require candidates to take an entrance examination.

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## Step 9: Checking admission results

Candidates are required to regularly log in to their individual accounts in the recruitment system to check the status of their application and admission results, as well as to follow any further instructions.