

**Resolution No. 71/04/2025
of the Senate of the University of Rzeszów
of April 28, 2025
on the adoption of amendments and the consolidated text of
the Rules and Regulations of Studies at the University of Rzeszów**

Pursuant to Article 28(1)(2) in connection with Article 7(2)-(5) of the Act of July 20, 2018, *Law on Higher Education and Science* (consolidated text: Journal of Laws of 2024, item 1571, as amended), the Senate of the University of Rzeszów, in consultation with the UR Student Government, hereby resolves as follows:

§ 1

The following amendments are hereby introduced to the Rules and Regulations of Studies at the University of Rzeszów, constituting an annex to Resolution No. 333/04/2024 of the Senate of the University of Rzeszów of April 25, 2024, on the adoption of amendments and the consolidated text of the Rules and Regulations of Studies at the University of Rzeszów:

1. in § 2:

1) point 10) shall read as follows:

"10) forms of classes - forms in which courses are taught, in particular: lectures, monographic lectures, classes, subject classes, clinical classes, discussion classes, laboratories, observation classes, workshops, field classes, project classes, practical classes, proseminars, seminars, subject seminars, foreign language classes, and physical education classes;"

2) point 15) shall read as follows:

"15) JSA – the Uniform Anti-Plagiarism System made available by the Ministry of Science and Higher Education, providing support in counteracting violations of copyright and related rights;"

3) point 16a) shall read as follows:

"16a) internship/work placement coordinator – an academic teacher or an employee who is not an academic teacher who supervises the teaching and organization of professional internships/work placements pursuant to the rules laid down by the Rector in separate regulations;"

4) point 28) shall read as follows:

"28) Act – the Act of July 20, 2018 – Law on Higher Education and Science (consolidated text: Journal of Laws of 2024, item 1571, as amended);",

5) point 34) shall be added, reading as follows:

"34) conditional entry – the transfer of a student to the next semester/year of studies with the simultaneous obligation to repeat the failed course/subject in the next semester/year;"

6) point 35) shall be added, reading as follows:

"35) faculty – an organizational unit conducting education specified in the Statute of the University of Rzeszów;",

7) point 36) shall be added, reading as follows:

"36) reinstatement of the examination and/or credit date – a procedure allowing a student to retake an exam and/or obtain credit/pass if he or she did not take them during the exam session for reasons considered justified. The reinstatement of the date shall take place at the student's request, supported by appropriate justification and documentation (e.g., a medical certificate).",

2. in § 3:

1) paragraph 2 shall read as follows:

"2. The Vice-Rector for Student Affairs and Education shall coordinate matters related to education in the fields of study conducted by the UR, including student affairs, and supervises the performance of the duties of Deans and Faculty Councils regarding the education process."

2) paragraph 3 shall read as follows:

"3. The Dean of the Faculty shall be responsible for the organization of education in the fields of study conducted at the given Faculty."

3. § 4 paragraph 2 shall read as follows:

"2. In matters referred to in paragraph 1, decisions in the first instance shall be made by the Dean on the basis of the Rector's authorization."

4. in § 5:

1) paragraph 1 shall read as follows:

"1. The Dean shall consider in the first instance student matters not reserved to the competence of other University bodies by the Act or other legal provisions."

2) paragraph 1a shall be added, reading as follows:

"1a. A student has the right to appeal against a decision or ruling to the Rector, after obtaining an opinion of the Dean, for the purpose of reconsidering the matter. The appeal shall be lodged within 14 days of the date of delivery or announcement of the decision or ruling."

3) Paragraph 3 shall read as follows:

"3. The Dean who issued the decision shall be obliged to send the appeal together with the case files to the Rector within seven days of the date on which he or she received the appeal, if he or she has not issued a new decision referred to in paragraph 2 within that period. The appeal together with the case files shall be forwarded to the Department of Student Affairs and Education.",

5. in § 6:

1) point 1) shall read as follows:

"1) determining, after obtaining an opinion of the Faculty Council, the detailed rules and

conditions for undertaking studies according to an individual organization of studies, in cases not covered in these rules and regulations, and conditioned by the specific nature of the field of study;"

2) point 2) shall read as follows:

"2) determining, after obtaining an opinion of the Faculty Council, the conditions and procedure for the participation of exceptionally gifted high school students in classes provided for in the study program in fields of study consistent with their talents, as well as the rules for crediting/passing these classes;"

3) point 3) shall read as follows:

"3) determining, after obtaining an opinion of the Faculty Council, a catalog of sequential courses/subjects and making it available to students on the faculty's website one month prior to the commencement of studies;"

4) point 5) shall read as follows:

"5) making decisions on repeating a stage of studies, on leaves, removal from the student register, § 4(2) shall apply accordingly;"

5) point 8) shall read as follows:

"8) making decisions on granting an individual organization of studies or semesters;"

6) point 13) shall read as follows:

"13) awarding the Dean's Diploma of Recognition to graduates and the Dean's Letter of Congratulations to students, pursuant to the Rules and Regulations adopted by the Faculty Council;"

7) point 14 shall read as follows:

"14) awarding, after obtaining an opinion of the Faculty Council, prizes and distinctions to students or graduates, as well as submitting an application for granting awards to a student or graduate to other University bodies;"

6. § 7 shall read as follows:

1) "The Faculty Council shall be responsible for matters specified in the UR Statute, as well as:"

2) point 2) shall read as follows:

"2) issuing opinions on applications for granting awards to a student or graduate under the rules set out in separate regulations;"

3) point 6) shall read as follows:

"6) establishing the rules and procedure for awarding (Regulations) the Dean's Diploma of Recognition to outstanding graduates and the Dean's Letter of Congratulations to outstanding students;"

4) point 7a) shall read as follows:

"7a) establishing detailed rules related to the preparation of a diploma thesis, if provided for in the study program, conducting a diploma examination, and completing the studies, as referred to in these rules and regulations;"

5) point 8) shall read as follows:

"8) other matters delegated to the competence of the Faculty Council under specific provisions."

7. in § 8(3) shall read as follows:

"3. The conditions and procedure for admission to studies referred to in paragraph 1 points 1 and 2 shall be determined by the Senate of the University of Rzeszów at the request of the Dean including an opinion by the Faculty Council."
8. in § 9, paragraph 4 shall be added, reading as follows:

"4. The University shall verify the student in the Register of Sexual Offenses before admitting him or her to classes in fields of study where he or she will have contact with minors, on the basis of the requirements specified in the Act of May 13, 2016, on Counteracting the Threat of Sexual Crime and on the Protection of Minors.",
9. in § 10:
 - 1) Paragraph 1a shall read as follows:

"1a. The resumption of studies shall be considered as the continuation of previous education in the field and at the level to which the student has been reinstated."
 - 2) Paragraph 4 shall read as follows:

"4. A student who has resumed studies shall not be required to re-earn credits for courses/subjects in which he or she has already received a passing grade, provided that the learning outcomes defined for those courses/subjects have not changed. The Dean, after consulting with the head of the field of study, shall decide on the crediting of courses/subjects completed before the interruption of studies.",
 - 3) Paragraph 6 shall read as follows:

"6. A student who did not pass the diploma seminar and did not submit the diploma thesis required by the study program in the final semester, and was lawfully removed from the student register, may, with the consent of the Dean, resume his or her studies by repeating the semester with an obligation to make up program/curriculum differences resulting from changes in the study program."
10. in § 11:
 - 1) paragraph 2 shall read as follows:

"2. The Dean, after obtaining an opinion of the Faculty Council, may specify detailed conditions and rules for transfer from another university, including a foreign university."
 - 2) paragraph 7 shall read as follows:

"7. A student may transfer to another field of study at the UR, with the consent of the Dean, not earlier than after completing the first semester of studies, subject to the requirements specified in § 6 paragraph 11."
11. in § 13:
 - 1) Paragraph 2(3) shall read as follows:

"3) limited possibilities of the Faculty to conduct a given field of study, form, and profile – limits on the number of places, minimum or maximum number of student groups in classes;

- 2) paragraph 5 shall read as follows:
"5. The Faculty Council may determine detailed rules for changing the form of studies resulting from the specificity of the education conducted in the field."
12. in § 14, paragraph 8 shall read as follows:
"8. If the study program at the host university (foreign or domestic) did not include all the subjects required of the student according to the study program of the given field of study at the UR, the Dean shall credit the student with a semester or year of studies, and shall specify the obligation to pass the subjects/courses lacking in a given semester or year, either in the current or the following semester/year."
13. in § 15:
1) Paragraph 2 shall read as follows:
"2. The Dean, after obtaining an opinion of the Faculty Student Government, shall appoint a year tutor."
2) Paragraph 3 shall read as follows:
"3. The Dean, after obtaining an opinion of the Faculty Council and the Faculty Student Government, shall determine the scope of work and responsibilities of the year tutors."
14. in § 16 paragraph 2, point 10) shall be added, reading as follows:
"10) to use psychological support at the University of Rzeszów as well as the assistance of the Ombudsman and representatives in matters related to equal treatment."
15. in § 17(2), point 14) shall be added, reading as follows:
"14) providing a current certificate from the National Criminal Register for fields of study where, during the course of the study program, the student will have contact with minors, pursuant to the requirements set forth in the Act of May 13, 2016 on Counteracting Threats of Sexual Crime and on the Protection of Minors."
16. in § 19:
1) paragraph 1 shall read as follows:
"1. The academic year shall run from October 1 to September 30 and shall include:
1) the winter semester – consisting of a 15-week period of classes and the basic winter examination session – lasting no less than 2 weeks;
2) the summer semester – consisting of a 15-week period of classes and the basic summer examination session lasting no less than 2 weeks;
3) the winter retake examination session lasting no less than one week;
4) the summer retake examination session lasting no less than one week;
5) internships, the duration of which is specified in the study schedules;
6) an inter-semester break lasting one week;

2) winter, spring, and summer vacations lasting a maximum of 16 weeks, but not less than 10 weeks, including 8 consecutive weeks of summer vacation."

3) Paragraph 2 shall read as follows:

"2. The detailed organization of a given academic year within the framework of semesters concerning the dates of classes, holiday and vacation breaks, and the examination sessions shall be determined by the Rector in a separate order after consulting the UR Student Government, and shall be announced no later than three months before the beginning of the academic year.",

4) Paragraph 3 shall read as follows:

"3. The Dean, with the consent of the Faculty Council, may set a date for the beginning of classes other than that specified in paragraph 1. The Dean shall announce this date to students on the Faculty's website and notice boards no later than 14 days before the beginning of the semester."

17. § 21(5) shall read as follows:

"5. In the event that, due to temporary restrictions or suspension of the functioning of the University of Rzeszów, it is not possible to achieve the learning outcomes assigned to a given course/subject, the Faculty Council, after obtaining an opinion of the Faculty Student Government, may transfer the obligations related to the completion and passing of a given course/subject resulting from the study program to the next semester or academic year. The Dean shall inform the Vice-Rector for Student Affairs and Education of this matter."

18. in § 22:

1) Paragraph 3(4) shall read as follows:

"4) achieving outstanding scientific or artistic achievements or sporting achievements in competition at least at the national level, or participation in research activities conducted by the UR beyond the basic study program;

2) in paragraph 3, point 5) shall be added, reading as follows:

"5) professional work in an area related to education."

3) paragraph 4 shall read as follows:

"4. The student shall submit the IOS application to the Dean:

- within 7 days from the date of completion of the winter semester;
- within 7 days for second-cycle students beginning their studies in the summer semester;
- within 7 days before the beginning of the academic year;
- within 7 days after the occurrence of the reason constituting the basis for applying for an IOS."

4) Paragraph 5 shall read as follows:

"5. After obtaining consent for the IOS, the student shall be required to agree with the course instructors on a schedule for the implementation and verification of learning outcomes, and to submit it for the Dean's approval, subject to §26 paragraph 4, in particular:

1) individual selection of a group as part of classes or the implementation of learning

outcomes with partial non-attendance in classes;

2) the date and method of verification of learning outcomes, with the proviso that this date may not exceed the dates of the examination session specified by the Rector's order."

19. in § 26:

1) Paragraph 2(3) shall read as follows:

"3) confirmed participation of the student in meetings of the collective bodies of the University, of the Faculty, or Student Government bodies of the University of Rzeszów, as well as in meetings of committees (teams) to which he or she has been appointed;"

2) Paragraph 2(4) shall read as follows:

"4) participation in scientific conferences, seminars, and other forms of work for which he or she has obtained the consent of the University or Faculty authorities."

3) paragraph 3 shall read as follows:

"3. The student's justification for absence should be provided in a reliable and credible manner, within 3 days after the cause of the absence has ceased, but no later than during the next class after the cause of the absence has ceased."

20. § 27 paragraph 3 shall read as follows:

"3. If a student fails to obtain a credit or a positive grade in compulsory classes after which an examination is scheduled, he or she may not take the exam in that subject/course. In this case, the examiner shall enter a failing grade or "nza" in the WU electronic system in the basic examination session."

21. in § 31:

1) paragraph 4 shall read as follows:

1. "4. The examination schedule for a student in his or her field of study should be set so that no more than one examination is scheduled per one session day. It is permissible to schedule more than one examination day on a single day of the examination session at the request of a year representative, subject to a positive opinion of the student government of the given faculty."

2) Paragraph 5 shall read as follows:

"5. In exceptional, unforeseeable circumstances, the Dean may set a different date for an examination than that indicated in the schedule referred to in paragraph 3, or authorize another academic teacher—a specialist in the given or a related subject—to conduct the examination. This date shall be communicated to students via the WU electronic system or the faculty website two days before the examination is held."

22. § 34(2) shall read as follows:

1) "2. If a student fails to take advantage of two dates in the examination session for exceptionally important reasons referred to in § 26(2), the Dean may, at the student's justified request, reinstate the examination and/or credit term, but not later than:

- 1) by March 31 in the winter semester;
 - 2) by September 30 in the summer semester."
- 2) paragraph 2a shall read as follows:
"Before making a decision, the Dean may consult the course instructor. The student referred to in paragraph 2 is required to attend classes."
23. in § 35:
- 1) paragraph 2 shall read as follows:
"2. The right to conditional credit/pass referred to in paragraph 1 shall not apply to sequential courses/subjects, the list of which shall be determined by the Faculty Council."
 - 2) paragraph 4 shall read as follows:
"4. A student who has not passed the diploma seminar in the last semester of his or her studies may, with the consent of the Dean, repeat that semester in accordance with the rules set out in § 36 of these rules and regulations. The student shall be entered on the student register for the relevant semester in the following academic year, provided that the study program for the given field of study is conducted during that semester."
 - 3) Paragraph 8 shall read as follows:
"8. If a student has repeated a semester/year for the reasons specified in paragraph 6 and has obtained all credits and has passed all examinations covered by the study schedule in the repeated semester and in the higher semester or year (on the basis of conditional entry), the Dean shall credit him/her with that semester and the following semester or year."
24. § 39 paragraph 2 shall read as follows:
"2. A committee examination or committee credit/pass may be held at the initiative of the Dean, at the request of a student or the student government body of the Faculty."
25. § 42(1) shall read as follows:
"1. The Dean, in accordance with § 4(2) of these rules and regulations, shall remove a student from the student register in the event of:
- 1) failure to commence studies;
 - 2) written resignation from studies;
 - 3) failure to submit a thesis or take a final examination on time;
 - 4) punishment of disciplinary expulsion from the university."
26. in § 48:
- 1) paragraph 3 shall read as follows:
"3. The procedure and rules of enrollment in seminar groups, the requirements for writing a diploma thesis, the rules for selecting and changing a supervisor, changing a diploma seminar (Bachelor's, Bachelor of Engineering, Master's, or diploma workshop for artistic works), and the rules for conducting a diploma examination shall be specified in the Diploma Rules and Regulations approved by the Faculty Council. The list of supervisors and thesis topics shall be approved by the Dean of the Faculty, after consultation with the

Faculty Council."

2) Paragraph 3a shall read as follows:

"3a. The Dean, after obtaining an opinion of the Faculty Council, may agree to the preparation of a diploma thesis under the supervision of an academic teacher who does not conduct a diploma seminar in a given field of study in a given academic year—on an individual basis and with the assurance of full implementation of the study program."

3) Paragraph 4 shall read as follows:

"4. In justified cases, at the request of the diploma thesis supervisor, the Faculty Council may agree to appoint an assistant supervisor. An assistant supervisor may also be a person from outside the university, in particular from the socio-economic environment, who holds a master's degree and possesses competence and experience in the field covered by the thesis topic."

4) Paragraph 5 shall read as follows:

"5. The topics of diploma theses should be determined in the first semester of participation in the seminar. The Dean's Office shall formally verify and enter the topics of theses into the Dean's system."

5) Paragraph 6 shall read as follows:

"6. The diploma thesis shall be evaluated by its supervisor and reviewer. Reviews of the diploma thesis shall be public in accordance with the applicable regulations at the UR and available in the WU system."

6) Paragraph 7a is added as follows:

"7a. The student shall upload his or her diploma thesis to the electronic Dean's system. The supervisor and reviewer shall evaluate the thesis using the WU electronic system."

7) paragraph 12 is repealed,

27. in § 49:

1) in paragraph 2, point 2a) is added, reading as follows:

"2a) submission of an electronic version of the thesis to the WU system three weeks before the date of the diploma examination;","

2) paragraph 2 point 3) shall read as follows:

"3) fulfillment of all obligations arising from the regulations in force at the faculty,"

3) paragraph 3 point 1) shall read as follows:

"1) submitting the diploma thesis in a white acid-free paper file folder with the written consent of the supervisor for submission of the thesis, confirmed by a signature on the title page;"

4) in paragraph 3, point 2a) is added, reading as follows:

"2a) a statement of conformity between the paper and electronic versions of the thesis uploaded to the WU system;"

5) paragraph 8 shall read as follows:

"8. When determining the grade for the diploma examination, the diploma examination committee shall not take into account the negative grade in the first term if the student has received a negative grade from the diploma examination and is retaking it."

28. in § 50, paragraph 7 is repealed,

29. § 51(3) shall read as follows:

1) "3. Information about the open diploma examination shall be posted on the notice boards and on the faculty websites at least 7 days prior to the examination."

30. In § 55, paragraph 1a shall be added, reading as follows:

"1a. The UR shall not charge any fees for the copies referred to in § 53(4)."

§ 2

The consolidated text of the Rules and Regulations of Studies at the University of Rzeszów, including the amendments referred to in § 1, is hereby announced, and constitutes an annex to this resolution.

§ 3

The amendments to the Rules and Regulations of studies at the University Rzeszów specified in § 1 shall enter into force on October 1, 2025.

President of the Senate
of the University of Rzeszów

Prof. dr hab. Adam Reich
Rector