A COURSE SYLLABUS – DOCTORAL SCHOOL
regarding the qualification cycle from 2023/2024 to 2026/2027

GENERAL INFORMATION ABOUT COURSE	
Course title	*SOURCES OF INFORMATION AND INFORMATION MANAGEMENT*
Name of the unit running the course	Doctoral School at University of Rzeszów
Type of course *(obligatory, optional)*	obligatory
Year and semester of studies	year II, semester III
Discipline	humanities, social sciences, arts field
Language of Course	Polish language
Name of Course coordinator	dr. Jakub Czopek
Name of Course lecturer	dr. Jakub Czopek
Prerequisites	General knowledge of information processes at the university level, the ability to use a computer and the Internet.

BRIEF DESCRIPTION OF COURSE (100-200 words)
The subject focuses on a broad spectrum of issues related to effective acquisition, evaluation, organisation and management of data and information, which is of key importance in the digital age. The aim of the course is to develop the ability to critically approach various sources of information, both traditional, and modern, and to introduce doctoral students to methods of evaluating them in terms of reliability, validity, and usefulness. The following topics are discussed in the course: 1. classification of information sources 2. methods of searching for information 3. information quality assessment 4. information management (including information security and ecology) In today's knowledge-based economy, mastering skills related to effective information management gives a competitive advantage and is essential in the process of making informed, strategic decisions.

COURSE LEARNING OUTCOMES AND METHODS OF EVALUATING LEARNING OUTCOMES				
Learning outcome	The description of the learning outcome defined for the course	Relation to the degree programme outcomes (symbol)	Learning Format (Lectures, classes,…)	Method of assessment of learning outcomes (e.g. test, oral exam, written exam, project,…)
Knowledge (no.)	knows and understands, has knowledge			
P8S_WG/3	D. student is familiar with types of information sources, knows and understands their characteristics and the resulting differences in their use, also in a foreign language.	P8S_WG	Conversatory	project
P8S_WG/4	The PhD student is familiar with the issues of research methodology in the chosen discipline, the principles of research planning and its implementation, using interdisciplinary research techniques and tools.	P8S_WG	Conversatory	project

Skills (no.)	can			
P8S_UW/2	The PhD student is able to use various sources of information, taking into account their specific features and limitations related to them.	P8S_UW	Conversatory	project
P8S_UW/3	The doctoral student is able to critically analyse information sources in the context of their use in his/her own research.	P8S_UW	Conversatory	project
P8S_UK/6	The doctoral student is able to use professional terminology, which makes it possible to communicate in an international environment on scientific and professional issues.	P8S_UK	Conversatory	Observation/ activity in class, project
Social competence (no.)	is ready to			
P8S_KK3	The doctoral student is ready to critically evaluate the level of his/her own knowledge and to recognise its significance in the effective solution of cognitive and practical problems.	P8S_KK	Conversatory	Observation/ activity in class, project

Semester (no.)	Lectures	Seminars	Conversatory / Lab classes	Internships	others	ECTS
3	-	-	-	-	4	1

METHODS OF INSTRUCTION

- CONVERSATION CLASSES IN A TRADITIONAL FORM;

- CLASSES WITH MULTIMEDIA PRESENTATION;

- PROJECT;

- DISCUSSION.

COURSE CONTENT

1 Typology of information sources

2. quality of information and its sources

3. information behaviour

4. information search strategies as part of information management

COURSE ASSESSMENT CRITERIA

A prerequisite for credit is the preparation of a project paper on a topic given by the instructor.

The project work will be assessed in terms of:

- conformity to the given topic,

- Supported by scientific literature,

- The logical structure of the work,

- logical structure,

A failing grade (2.0) is given to a student who has prepared a project that does not meet the criteria;

A sufficient grade (3.0) is given to a student who has prepared a project treating the described topic in a superficial way, with little support from the scientific literature, lacking the qualities of detail and originality;

A sufficient plus grade (3.5) is given to a student who has prepared a project treating the described topic, with support from the basic scientific literature, containing qualities of detail and originality;

The grade Good (4.0) is awarded to a doctoral student who prepared a project treating the presented topic reliably, based on the latest scientific literature, detailed, but lacking the element of originality;

The grade Good plus (4.5) is awarded to a doctoral student who prepared a project treating the presented topic reliably, based on the latest scientific literature, detailed, with elements of originality;

The grade of very good (5.0) is awarded to a doctoral student who has prepared a project thoroughly describing the presented topic, based on the latest Polish and English-language scientific literature, detailed and cognitively original.	

TOTAL PhD STUDENT WORKLOAD REQUIRED TO ACHIEVE THE INTENDED LEARNING OUTCOMES – NUMBER OF HOURS AND ECTS CREDITS

Activity	Number of hours
Scheduled course contact hours	4 hrs
Other contact hours involving the teacher (consultation hours, examinations)	1
Non-contact hours – student`s own work (preparation for classes or examinations, project, etc.)	25
Total number of hours	30 hrs.
Total number of ECTS credits	1

INSTRUCTIONAL MATERIALS

Compulsory literature:	BASICS OF INFORMATION MANAGEMENT / EDITED BY JANUSZ CZEKAJ ; [AUTHOR JANUSZ CZEKAJ ET AL.] - KRAKÓW : WYDAWNICTWO UNIWERSYTETU EKONOMICZNEGO, 2012. INFORMATION CULTURE / MAŁGORZATA KISILOWSKA ; ASSOCIATION OF POLISH LIBRARIANS. - WARSAW : WYDAWNICTWO STOWARZYSZENIA BIBLIOTEKARZY POLSKICH, 2016. INFOMORPHOSIS : MANAGING INFORMATION IN NEW MEDIA / MARIA NOWINA KONOPKA. - KRAKÓW: WYDAWNICTWO UNIWERSYTETU JAGIELLOŃSKIEGO, 2017.
Complementary literature:	EKOLOGIA INFORMACJI / WIESŁAW BABIK. - KRAKÓW : WYDAWNICTWO UNIWERSYTETU JAGIELLOŃSKIEGO, 2014. INFORMATION MANAGEMENT / EDITED BY WIESŁAW BABIK. - WARSZAWA : WYDAWNICTWO NAUKOWE I EDUKACYJNE STOWARZYSZENIA BIBLIOTEKARZY POLSKICH, 2019.

*(1 ECTS CREDIT CORRESPONDS TO 25 - 30 HOURS OF THE TOTAL WORKLOAD OF A DOCTORAL STUDENT, NEEDED TO ACHIEVE THE ESTABLISHED EFFECTS).

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Date and signature of the Course lecturer

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Approved by the Head of the Department or an authorised person