

**Resolution No. 45/02/2025
of the Senate of the University of Rzeszów
dated February 24, 2025
on the principles and procedures for admission
to the Doctoral School of the University of Rzeszów
for the 2025/2026 academic year**

Pursuant to Article 200(2) of the Act of July 20, 2018, on Higher Education and Science (consolidated text: Journal of Laws of 2024, item 1571, as amended), the Senate of the University of Rzeszów hereby adopts the following principles and procedures for admission to the Doctoral School of the University of Rzeszów for the 2025/2026 academic year.

General provisions

§ 1

1. The terms used in this Resolution are defined as follows:
 - a. the University, the UR – the University of Rzeszów;
 - b. the UR Doctoral School – the Doctoral School at the University of Rzeszów;
 - c. the UR Rector – the Rector of the University of Rzeszów;
 - d. the Head of the UR Doctoral School – the Head of the Doctoral School at the University of Rzeszów;
 - e. the Senate of the UR – the Senate of the University of Rzeszów;
 - f. candidate – a person applying for admission to the Doctoral School at the University of Rzeszów;
 - g. the Act – the Act of 20 July 2018 Law on Higher Education and Science.
2. The resolution defines the rules and procedures for admissions at the UR Doctoral School for the 2025/2026 academic year.
3. Admissions at the UR Doctoral School are open within the fields of science and arts for individual:
 - a. disciplines of science: archeology, biotechnology, economics and finance, philosophy, history, information and communication technology, materials engineering, linguistics, literary studies, mathematics, biological sciences, physical sciences, medical sciences, physical culture science, political science and public administration, health sciences, sociology, law, education, agriculture and horticulture, nutrition and food technology, and
 - b. disciplines of the arts: music, fine arts and art conservation,

in accordance with the decision of the Rector of the University of Rzeszów regarding the launch of education at the Doctoral School of the University of Rzeszów for the 2025/2026 academic year, upon the request of the Dean of the University of Rzeszów Faculty representing a scientific or artistic discipline, approved by the relevant scientific council(s) for the discipline.

§ 2

1. Admissions at the UR Doctoral are conducted through a competitive selection process.
2. The results of the competitive selection process are public.
3. The admission procedure schedule is determined by the Head of the UR Doctoral School after consulting the Doctoral School Council of the University of Rzeszów. The deadlines resulting from the schedule mentioned in the preceding sentence shall be announced on the Doctoral School's website no later than five months before the commencement of admissions.
4. Admission at the UR Doctoral School is effected by way of entering a candidate on the list of doctoral students.
5. Refusal of admission to the UR Doctoral School is issued by an administrative decision. An application for reconsideration of the case may be submitted against this decision.
6. A person admitted to the UR Doctoral School shall commence education and acquire the rights of a doctoral student upon taking the following oath: "I solemnly vow that I will persistently strive to acquire knowledge, skills and develop my personality, respect academic laws and customs, and with all my conduct uphold of the dignity and honour of a University of Rzeszów doctoral student".

Admission limits

§ 3

1. Candidates are admitted to the UR Doctoral School within the admission limits specified in the UR Rector's Ordinance.
2. The Rector's Ordinance referred to in subsection 1 above will be issued no later than two months before the commencement date of the admissions process specified in the admissions schedule..
3. Candidates may be admitted to the UR Doctoral School beyond the limits specified in Section 3(1) if funding for the doctoral scholarship is available from external resources within scientific projects.
4. The admissions process for the UR Doctoral School, referred to in Section 3(3), is conducted in accordance with the rules set out in this Resolution, provided that:
 - a. the candidate undergoes the admissions procedure within the scientific project if the legal regulations of the given project require it;
 - b. the admissions procedures for scientific projects funded from external sources follow individual schedules and take place before or during the admissions process for the UR Doctoral School;
 - c. the competition for funding a doctoral scholarship within a scientific project is conducted by the UR Doctoral School at the request of and in coordination with the project leader, in accordance with the guidelines provided on the Doctoral School's website;
 - d. the decision regarding the funding of a doctoral scholarship from the financial resources of a scientific project shall be submitted to the Head of the UR Doctoral School no later than the closing date of the qualification process for the Doctoral School, as specified in the admissions schedule;
 - e. candidates applying to the UR Doctoral School within scientific projects are admitted within the admission limits specified in the scientific project,

- f. the admissions process for the UR Doctoral School within the "UR an international PhD student" project, in line with the assumptions of the STER NAWA Program – internationalization of doctoral schools, is conducted in accordance with the rules set out in this Resolution and the rules specified in the Regulations of the scholarship program for the best foreign doctoral students studying at the UR Doctoral School under the "UR an international PhD student" project (NAWA Director's decision no. BPI/STE/2023/1/00001/DEC/01 of October 19, 2023), in line with the assumptions of the STER NAWA Program – internationalization of doctoral schools.

Admission committee

§ 4

1. Admissions to the UR Doctoral School are conducted by the Admission Committee appointed by the Head of the UR Doctoral School.
2. Five Admission Committees are appointed within the UR Doctoral School, covering the following fields of science and art:
 - a. humanities – for the academic disciplines: archaeology, philosophy, history, linguistics, literary studies;
 - b. engineering and technology, agricultural sciences, natural sciences – for the academic disciplines: information and communication technology, materials engineering, agriculture and horticulture, nutrition and food technology, biotechnology, mathematics, biological sciences, physical sciences;
 - c. medical and health sciences – for the academic disciplines: medical sciences, physical culture science, health sciences;
 - d. social sciences – for the academic disciplines: economics and finance, political science and public administration, law, sociology, education;
 - e. the arts – for artistic disciplines: music, fine arts and art conservation.
3. The members of the Admission Committees are nominated by the Deans of the Faculties at the University of Rzeszów, representing the respective academic or artistic disciplines in which the university is authorized to confer the doctoral degree, following the approval of the relevant Councils for the Discipline.
4. The Admission Committee consists of no fewer than six and no more than twenty-four members — academic staff of the University of Rzeszów who hold at least a postdoctoral degree (habilitated doctor) and represent the respective academic or artistic discipline within the given Admission Committee.
5. The Admission Committee must have an equal number of members representing different academic or artistic disciplines within the given Admission Committee.
6. No person may be designated as a member of the Admission Committee representing multiple academic or artistic disciplines within the given committee.
7. If the Dean of the Faculty at the University of Rzeszów, representing an academic or artistic discipline, fails to submit a request to initiate education at the Doctoral School for the 2025/2026 academic year, or if the UR Rector issues a negative decision regarding the initiation of education at the Doctoral School for the 2025/2026 academic year in a given academic or artistic discipline, as referred to in Section 1(3) of this Resolution, no members of the Admission Committee will be appointed or designated in that academic or artistic discipline.

8. The Admission Committee elects from among its members a Chairperson, a Vice-Chairperson, and a Secretary.
9. The administrative support for the Admission Committees is provided by the Office of the UR Doctoral School.
10. There must be no conflict of interest between the members of the Admission Committee and the candidate. The members of the committee and the candidate may not:
 - a. share a common household;
 - b. be related by blood, affinity up to the second degree, or be in a relationship of adoption, guardianship, or custody;
 - c. have co-authored any scientific or artistic achievements.

In the event of a suspected conflict of interest, the committee member is excluded from the meeting. If the Chairperson is excluded, the Vice-Chairperson assumes the role of Chair.

11. If a member of the Admission Committee has been indicated by the candidate for the UR Doctoral School as a potential supervisor, that member is excluded from participating in the part of the meeting concerning that candidate. However, they may attend the interview with the candidate as an observer, in accordance with Section 6(12)(b)(5). If the Chairperson is excluded, the Vice-Chairperson assumes the role of Chair.
12. The admission procedure schedule provides for the allocation of a minimum of two and a maximum of five days for the admission interviews.
13. In the event that the candidate misses a deadline specified in the admission procedure schedule, the Head of the UR Doctoral School may, upon the candidate's request, restore the deadline if the candidate demonstrates that the failure to meet the deadline was not their fault. The request to restore the deadline must be submitted within seven days from the cessation of the reason for missing the deadline. At the same time, the candidate must complete the required action for which the deadline was set.
14. The meeting of the Admission Committee may be conducted either in person through direct contact or remotely using technical devices that enable deliberations at a distance with simultaneous real-time audio and video transmission. The chairperson of the respective committee is responsible for organizing the meetings of the Admission Committee.
15. A protocol is drawn up from the meeting of the Admission Committee and signed by all members present. In the case of a remote meeting, the Chairperson of the Admission Committee is responsible for ensuring the completeness of signatures on the protocol. The protocols from the Admission Committee meetings must be submitted to the Office of the UR Doctoral School within three working days from the date of the committee's meeting.
16. During the meeting, the Admission Committee makes decisions by a simple majority vote, with at least half of its members present. In the event of a tie, the Chairperson of the Admission Committee has the casting vote.
17. The responsibilities of the Admission Committee include, in particular:
 - a. conducting the admissions procedure, including maintaining the relevant documentation;
 - b. verifying candidates' competence for undertaking education at the UR Doctoral School;

- c. reviewing documents submitted electronically in the university's admissions system by candidates to ensure compliance with the requirements set out in this Resolution and deciding on the candidate's eligibility for the interview;
 - d. notifying candidates about their eligibility for the interview, as well as about the date and place of the interview, via the email address provided in the university's admissions system;
 - e. conducting the qualification process, including the interview;
 - f. preparing ranking lists and reports on the admissions procedure within individual academic or artistic disciplines;
 - g. announcing the results of the admissions procedure.
18. Upon completion of the admissions procedure, the relevant documentation is promptly delivered to the Office of the UR Doctoral School.
 19. Upon completion of the admissions procedure, the documentation submitted by unsuccessful candidates is permanently deleted from the electronic admissions system.

Principles of admissions procedure

§ 5

1. The procedure of admissions to the UR Doctoral School consists of the following stages:
 - a. electronic registration of candidates via the university admissions system, which involves entering the necessary candidate's data, and attaching documents required for the admissions procedure in the form of scans of those documents;
 - b. the qualifying procedure, including verification of the documents submitted electronically by candidates in the university admissions system, verification of a modern foreign language knowledge, and an interview;
 - c. submission of the necessary documents by persons qualified for admission to the UR Doctoral School;
 - d. inclusion of candidates in the list of doctoral students or issuance of an administrative decision refusing admission to the Doctoral School.
2. the University of Rzeszów shall not be liable for:
 - a. the consequences of the candidate's unawareness of the information provided in his/her personal registration account;
 - b. the consequences of the candidate's unawareness of the information sent to the candidate via the e-mail address provided by the candidate;
 - c. the consequences of the candidate's unawareness of the information posted on the UR Doctoral School's website regarding admissions;
 - d. erroneously entered data by the candidate into the university's admissions system, unless the fault lies with the University of Rzeszów;
 - e. inability to register or make changes due to network failures beyond the control of the UR;
 - f. the content of the information provided by the candidate. The candidate takes full responsibility for the accuracy and completeness of the data included in scans and documents uploaded in the University's admissions system during registration.
3. Only a person who holds the degree of Master of Arts, Master of Sciences, Master of Engineering, or an equivalent degree may apply for admission to the UR Doctoral School.
4. In exceptional cases, justified by outstanding scientific achievements, a person who does not meet the requirements specified in Article 186 (1) (1) of the Act may apply for admission to the UR Doctoral School. This includes graduates of first-cycle studies,

students who have completed the third year of uniform master's studies, individuals holding a diploma referred to in Article 326 (2) (2), or individuals mentioned in Article 327 (2) of the Act.

5. A person may be a doctoral student of only one doctoral school at a time.
6. The same admissions conditions at the UR Doctoral School apply to Polish citizens and foreigners. Foreigners are obliged to undergo the admissions procedure according to the rules specified in this resolution.
7. Foreigners may commence their education at the UR Doctoral School on the basis of:
 - a. international agreements, according to the rules set out in these agreements;
 - b. agreements concluded with foreign entities by universities, according to the rules set out in these agreements;
 - c. decision of the Minister;
 - d. decision of the Director General of NAWA (National Agency for Academic Exchange) with regard to its scholarship holders;
 - e. the decision of the Director of NCN (National Science Centre) on awarding funds for conducting basic research in the form of a research project, internship or scholarship, qualified for funding through a competition;
 - f. administrative decision of the Rector.
8. A person applying for admission to the UR Doctoral School is obliged to make a complete registration in the university admissions system, including attaching, in an electronic version, of all required documents as well as additional documents and materials confirming the candidate's scientific and artistic achievements (if the candidate has such additional achievements) by the admissions deadline announced on the UR Doctoral School website. Failure to complete the registration process, including failure to upload the required documents in the university's admissions system within the deadlines specified in the admissions schedule, will result in the refusal of admission to the UR Doctoral School. Documents submitted after the deadlines specified in the admissions schedule will not be considered.
9. A person applying for admission to the UR Doctoral School is required to submit electronic scans of the following documents:
 - a. the original or a copy of the diploma of completion of second-cycle studies or uniform master's studies with the professional title of Master of Arts, Master of Engineering or equivalent; in the case of graduates who do not yet have a diploma - a certificate of completion of second-cycle studies or uniform master's studies and of obtaining the professional title of MA, MSc, MEng or equivalent (in the case of admission to the UR Doctoral School, the diploma or a copy of the diploma of completion of studies must be submitted immediately upon receiving it by the candidate);
 - b. a diploma supplement or a transcript - in the case of persons who do not possess a diploma supplement;
 - c. a document confirming the knowledge of a modern foreign language at at least B2 level, in accordance with the list of certificates enclosed as Annex 2 to this Resolution;
 - d. a CV;
 - e. a list of the candidate's scientific or artistic achievements, and in the case of candidates with published works – a certificate issued by the University of Rzeszów Library or another university library confirming the candidate's publications with a full bibliographic record.

- f. documents referred to in 7 (2) of this Resolution concerning the discipline in which the candidate plans to undertake their doctoral dissertation;
 - g. documents confirming the candidate's possession of at least one scientific or artistic achievement for the current year and/or for the last 4 calendar years preceding the admissions process, as listed in 7 (3) (1) of this Resolution, related to the discipline in which the candidate intends to pursue their doctoral studies.
10. A person applying for admission to the UR Doctoral School may submit electronic scans of additional documents and materials confirming their scientific or artistic achievements for the current year and/or for the last 4 calendar years preceding the admissions process, as listed in 7 (3) (1-7) of this Resolution, related to the discipline in which the candidate intends to pursue their doctoral studies.
 11. Documents submitted after the deadlines specified in the admissions schedule will not be considered. A detailed list of the candidate's scientific and artistic achievements, which are taken into account, along with the method of scoring and documenting them, is provided in Annex 1 to this Resolution.
 12. A candidate applying for admission in the artistic discipline of fine arts or art conservation is required to submit a portfolio of works, accompanied by a description of their artistic interests and plans, as well as their research and project intentions in the context of the anticipated doctoral dissertation.
 13. A candidate holding a diploma from foreign studies is required to submit the legalized diploma or a diploma with an apostille clause, or a certificate of recognition, through the nostrification process, confirming the equivalence of the diploma with the relevant Polish diploma of completed studies and professional title – if this is required by the provisions of applicable law in Poland.
 14. In the case of documents obtained abroad, the University may require the candidate to provide a certificate confirming that the diploma of completed studies entitles the holder to pursue doctoral education in the country where it was issued (if this information is not included on the document that grants the right to pursue education). The University may also request information from the candidate regarding the grading scale of the documents mentioned above.
 15. Documents drawn up in a foreign language other than English should be submitted by the candidate together with their translation into Polish made by a sworn translator.
 16. A candidate who does not fulfil the requirements laid down in Article 186 (1) (1) of the Act, and who is a graduate of the first-cycle studies or a student who has completed the third year of a long-cycle studies, referred to in (4) above, is obliged to submit, instead of the documents referred to in (g) (a), respectively: an original or a copy of the first-cycle study diploma (with the average overall grade for the course of study) or a certificate of completion of first-cycle studies (with the average overall grade for the course of study) issued by the Dean's Office, or a certificate of completion of the third year of a long cycle master's degree studies (with the average overall grade for the course of study) and:
 - a. a description of the scientific or artistic achievements to date;
 - b. an opinion of the head of the student's academic unit on the candidate's scientific or artistic achievements to date;
 - c. a list and copies of articles published or accepted for publication, related to the candidate's conducted research.
 17. Candidates who have been qualified for admission to the UR Doctoral School are required to submit the following documents in paper form:

- a. an application for admission to the Doctoral School at the University of Rzeszów;
 - b. documents listed in 5 (9) of this Resolution;
 - c. other documents that the candidate has attached as scans in the university's admissions system;
 - d. one recent and signed photograph of the candidate, in accordance with the requirements for issuing identity cards or passports,
– within the deadline specified in the admissions process schedule.
18. The documents referred to in (17) above must be submitted in person to the Office of the UR Doctoral School or sent to the address of the Office of the UR Doctoral School (by registered mail; the date of dispatch is decisive). When submitting documents in person, a valid ID must be presented. A person with appropriate authorization may submit the documents on behalf of the candidate.
 19. A candidate with a recognised level of disability that prevents him/her from participating in the admissions process may benefit from the support offered by the UR Disability Office (e.g. transport between UR buildings, sign language interpreter, personal assistant, etc.).

Qualification procedure

§ 6

1. The qualification procedure is conducted by the Admission Committees in Polish or in English.
2. The qualification procedure includes the following stages of assessment:
 - a. the formal assessment of the completeness and compliance of the submitted documents with the requirements specified in 5 (9-16) of this Resolution;
 - b. the confirmation of the command of a foreign language at level B2, in accordance with the list of certificates constituting Annex 3 to this Resolution;
 - c. the interview.
3. In order to be admitted to an interview, the candidate must meet the requirements specified in 6 (2) (a-b) of this Resolution.
4. The rules of the admissions procedure are available on the UR Doctoral School website.
5. The Admission Committee prepares ranking lists based on the conducted qualification process.
- 5a. Ranking lists are prepared separately for candidates admitted within the admission limits specified by the ordinance of the UR Rector and separately for candidates admitted within the admission limits specified in individual research projects.
6. The candidate's place on the ranking list is determined by the number of points obtained in the qualification procedure.
7. In the case of an equal number of points, the ranking list placement is determined by the score from the qualification interview. If the scores from the qualification interview are also equal, the final ranking placement is decided by the Admission Committee through a secret vote.
8. The candidate is informed of the qualification process result via the email address provided by the candidate in the university's admissions system.
9. The results of the admissions procedure are public. They are published on the website of the UR Doctoral School in the form of ranking lists of candidates participating in the

qualification process — those qualified and not qualified for admission — along with candidate identification numbers.

10. Candidates who have obtained the highest number of points in the qualification process, met all formal requirements, and submitted the documents referred to in 5 (17) of this Resolution in paper form within the deadline specified in the admissions schedule are admitted to the UR Doctoral School, until the admission limit is reached. Failure to submit the required documents within the specified deadline or submitting incomplete documents, as referred to in the preceding sentence, will result in refusal of admission to the UR Doctoral School.
11. In the case of the failure to submit documents or the withdrawal of candidates qualified for admission to the UR Doctoral School before the beginning of education, the candidates from the subsequent places on the ranking list who were not qualified for admission to the UR Doctoral School due to the limit of places will be admitted according to the ranking list.
12. Subject to Section 7, applicants must meet the following conditions and will be assessed against the following criteria:
 - a. an MA, MSc, MEng or equivalent diploma with a grade of at least "good" (4,0);
 - b. an interview with the candidate:
 - 1) A candidate can receive between 0 and 40 points for the qualification interview. A minimum of 20 points is considered a positive result. Failure to obtain at least 20 points in the qualification interview will result in refusal of admission to the Doctoral School at the University of Rzeszów due to failing the interview;
 - 2) The qualification interview with the candidate covers general knowledge in the chosen scientific or artistic discipline as well as the scope of the research concept. It specifically includes general knowledge of the selected discipline, knowledge related to the subject matter of the research plan, the ability to define the concept of future research, and the ability to discuss his/her scientific or artistic interests;
 - 3) The qualification interview is conducted in Polish or English, according to the candidate's preferences indicated in the university's admissions system. If Polish is chosen, the interview may include a section conducted in English;
 - 4) The qualification interview with the candidate, with the consent of the candidate and members of the Admissions Committee, is recorded. The right to listen to the recording of the qualification interview belongs to:
 - the candidate;
 - the members of the Admissions Committee assigned to the candidate;
 - the observers participating in the interview with the candidate;
 - the Head of the UR Doctoral School;
 - the UR Rector;
 - 5) The following persons may participate in the qualification interview with the candidate as observers, with the right to observe but not to speak or vote:
 - the Head of the UR Doctoral School;
 - the person indicated by the candidate as a potential supervisor;
 - a representative of the doctoral students appointed by the UR Doctoral Students Government.
 - c. The Admissions Committee also takes into account the candidate's documented scientific and artistic achievements for the current year and/or the last 4 calendar

years preceding the admissions process, related to the discipline in which the candidate is applying. A detailed list of the candidate's scientific and artistic achievements that are considered, along with the method of scoring and documenting them, is provided in Annex 1 to this Resolution.

13. The final score in the admissions procedure is a point value calculated according to the formula:
candidate's score = $X \cdot 1 + Y \cdot 0.10$,
where:
X – the number of points obtained at the interview,
Y – the number of points obtained based on the applicant's scientific and artistic achievements.
14. In the case of candidates who do not meet the requirements specified in Article 186 (1) (1) of the Act and are graduates of first-cycle studies, the diploma grade referred to in 6 (12) (a) is the first-cycle diploma grade.
15. In the case of candidates who do not meet the requirements specified in Article 186 (1) (1) of the Act and are students who have completed the third year of a uniform master's studies, the grade from the diploma referred to in 6 (12) (a) is converted based on the average grade from the courses completed so far. It is considered that a candidate with an average grade of at least 4.00 from the courses completed so far meets the requirement specified in 6 (12) (a) of this Resolution.
16. For the purposes of admissions to the UR Doctoral School, grades obtained during studies or diplomas awarded outside Poland are converted to the scale applicable in the Polish grading system. The method of converting grades from diplomas issued outside Poland or from studies completed abroad is based on the information provided on the NAWA website under the "Descriptions of Foreign Education Systems" section. The conversion of grades is carried out by the appropriate Admissions Committee. In cases where the method of grade conversion from the country where the candidate obtained their diploma is not described on the NAWA website, the decision regarding the conversion to the Polish grading scale rests with the relevant Admissions Committee.

Detailed admission requirements for all disciplines

§ 7

1. The program of education at the UR Doctoral School is addressed to persons holding the professional title of master of arts, master of sciences, master of engineering or equivalent, and in exceptional cases justified by the highest quality of scientific achievements, to persons who do not meet the requirements laid down in Article 186 (1) (1) of the Act, who are graduates of first-cycle studies or students who have completed the third year of long-cycle master's studies, persons holding a diploma referred to in Article 326 (2) (2) or persons referred to in Article 327 (2) of the Act, as well as to persons:
 - a. demonstrating scientific or artistic activity documented by scientific or artistic achievements;
 - b. active in popular science in the field of the discipline in which they intend to pursue their doctoral dissertation;
 - c. demonstrating knowledge of the discipline in which they intend to pursue their doctoral dissertation;

- d. having knowledge of at least one foreign language at B2 level or higher.
2. The candidate is required to submit the following documents:
 - a. information indicating the discipline in which the candidate plans to conduct their doctoral dissertation research;
 - b. information on the selected doctoral dissertation topic that the candidate plans to pursue during their education at the UR Doctoral School – a topic chosen from the current list of proposed scientific or artistic research areas available on the Doctoral School's website, approved by the Council(s) for the Discipline;
 - c. description of the main assumptions of the research hypothesis;
 - d. preliminary assumptions of the planned scientific research or artistic activity;
 - e. an opinion of a researcher with a doctoral degree, postdoctoral degree, or professor title on the candidate's scientific or artistic work to date. The author of the opinion cannot be a person who runs a common household with the candidate or remains with the candidate in the relation of kinship, affinity to the second degree, or in the relation of adoption, custody or guardianship;
 - f. candidate's proposal indicating a potential doctoral dissertation supervisor, along with a justification of the proposed choice in relation to the preliminary assumptions of the planned scientific research or artistic activities to be conducted during education at the UR Doctoral School;
 - g. an agreement of the potential doctoral dissertation supervisor to undertake scientific supervision of the candidate during their education at the UR Doctoral School;
 - h. an opinion of the potential doctoral dissertation supervisor on the preliminary assumptions of the candidate's planned scientific research or artistic activities.;
 - i. documents confirming at least one scientific or artistic achievement listed in 7 (3) (1) of this Resolution.
3. The candidate may additionally submit documents confirming:
 - 1) Information on scientific achievements, consisting of:
 - a. scientific articles published in ranked scientific journals listed by the Ministry of Education and Science;
 - b. papers published in the proceedings of international conferences;
 - c. papers published in the proceedings of national conferences;
 - d. published peer-reviewed monographs;
 - e. contribution of chapters to published peer-reviewed collective monographs;
 - f. presentations at scientific conferences;
 - g. tabular list of artistic achievements: solo exhibitions, group exhibitions, public display of artistic works – design projects, awards, and honours;
 - h. tabular list of concerts or of recordings saved on an electronic medium, supplemented with a description of artistic, project-related, and research interests and plans in the context of the anticipated doctoral dissertation.
 - 2) Information on experience in the development of teaching materials – preparation of textbooks and academic books.
 - 3) Information on popular science activities – popular science publications, technical publications, and others.
 - 4) Information on participation in mobility programs (inter-university, inter-sectoral, and international).
 - 5) Information on activities related to leading or co-leading scientific research.

- 6) Information on activities related to applied research and collaboration with the economy:
 - a. patents;
 - b. patent applications.
- 7) information on awards received by the candidate for scientific or artistic activity.
4. The Admissions Committee has the right not to take into account an achievement listed in 7 (3), if there is no connection between the achievement and the discipline in which the candidate plans to pursue his/her future doctoral dissertation.

Registration as a doctoral student, refusal of admission to the UR Doctoral School

§ 8

1. Admission to the UR Doctoral School is granted by:
 - a. entry into the list of doctoral students - in the case of a candidate who is a Polish citizen;
 - b. administrative decision – in the case of a foreigner.
2. The registration of candidates as doctoral students is managed by the Head of the UR Doctoral School.
3. The UR Rector issues an administrative decision on the admission of a foreigner to the UR Doctoral School.
4. The candidate is admitted to the UR Doctoral School if he/she meets all of the following conditions:
 - a. fulfilment of the requirements set out in (5-6) and the detailed admission requirements set out in (7) of this Resolution;
 - b. complete registration in the university's admissions system;
 - c. achieving a position on the ranking list that allows the candidate to be admitted to the UR Doctoral School within the admission limits;
 - d. submission of the documents required in the admissions procedure.
5. A decision to refuse admission to the UR Doctoral School shall be issued in the event of the occurrence of at least one of the following conditions:
 - a. failure to meet the requirements set out in (5-6) and the detailed admissions conditions referred to in (7) of this Resolution;
 - b. failure to achieve a position on the ranking list that would enable a candidate to be admitted to the UR Doctoral School within the admission limits;
 - c. failure to submit the documents required in the admissions procedure;
 - d. failure to meet the requirements specified in 3 (4) of this Resolution.
6. An administrative decision to refuse admission to the UR Doctoral School is issued by the UR Rector.
7. The administrative decision of the UR Rector is subject to a request for reconsideration.

Final provisions

§ 9

1. In matters not regulated by this Resolution, the provisions of the Law on Higher Education and Science, the University of Rzeszów Statute, and other applicable legal acts shall apply.
2. The Senate of the University of Rzeszów entrusts supervision of the implementation of this resolution to the Head of the Doctoral School at the University of Rzeszów.
3. The resolution comes into force on the date of its adoption by the Senate of the University of Rzeszów.

Chairman of the Senate
of the University of Rzeszów

prof. dr hab. Adam
Reich
Rector

A list of the candidate's scientific and artistic achievements, along with the method of scoring and documentation

No.	Scientific and artistic achievements	Number of points	Documented as
1.	Published peer-reviewed monographs	According to the currently valid Ministry of Education and Science scoring	Photocopy of pages containing: - author's name, - title of monograph - ISBN, - year of publication - number of pages
2.	Published scientific articles	According to the currently valid Ministry of Education and Science scoring	Photocopy of an article or a section and photocopy of pages containing: - author's name, - title of article or section, - name of scientific journal, - ISSN, - year of publication, - number of pages
3.	Published contributions to peer-reviewed monographs	According to the currently valid Ministry of Education and Science scoring	Photocopy of an article or a chapter and photocopy of pages containing: - author's name, - title of article or chapter, - title of monograph, - ISBN, - year of publication, - number of pages
4.	Active participation in conferences (with a paper/presentation)	- national conference: 1 point per event - international conference: 2 points per event; The maximum number of points for active participation in scientific conferences is 6 points.	Certificate from the conference organiser stating: - name and type of conference, - date and venue of conference - type of contribution, - author's name, - title of the presentation, short-communication or poster
5.	Academic scholarships granted by the university from which the candidate graduated	1 point per achievement	Decision to award the scholarship
6.	Academic scholarships awarded by national institutions other than the university from which the candidate graduated	10 points per achievement	Decision to award the scholarship
7.	Academic scholarships awarded by international bodies or organisations	50 points per achievement	Decision to award the scholarship
8.	National research internships	1 point per event	Decision to award the research internship
9.	Research internships abroad	2 points per event	Decision to award the research internship

10.	Participation in research teams	1 point per achievement	Confirmation by the research team leader
11.	Patents granted	70 points per achievement	Patent number (abstract of patent register or patent application number)
12.	Patent applications	35 points per achievement	Copy of the application (abstract from the register or patent application number)
13.	Popular science, technical and other publications	1 point per achievement	Copy of the article
14.	Preparation of textbooks and academic books	10 points per achievement	Copy with the title and list of authors
15.	Received international and national awards for scientific or artistic activity	- international: 2 points per achievement, - national: 1 point per achievement	Decision to grant the award
16.	Participation in the implementation of scientific projects as a collaborator, awarded through national and international competitions	20 points for participation in a national project 40 points for participation in an international project	Certificate confirming participation in the project
17.	Participation in the implementation of scientific projects as a coordinator / project leader, awarded through national and international competitions	100 points for participation in a national project 200 points for participation in an international project	Decision to grant the project
18.	Artistic scholarships	1 point per achievement	Decision to grant the scholarship
19.	Participation in national and international exhibitions, competitions, artistic and scientific projects or artistic movements	- international: from 0 to 2 points per event, - national: from 0 to 1 point per event	Certificate of participation or other document stating the date of the event is issued by the event organizer
20.	Participation in concerts, recitals, theatre performances, artistic and dance performances	- international: from 0 to 2 points per event, - national: from 0 to 1 point per event	Certificate of participation or other document stating the date of the event is issued by the event organizer

Chairman of the Senate
of the University of Rzeszów

prof. dr hab. Adam
Reich
Rector

List of certificates confirming knowledge of a modern foreign language

1. A certificate confirming knowledge of a foreign language issued by the National School of Public Administration as a result of linguistic examination.
2. Certificates confirming language competence at a minimum B2 level according to the "Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR)":
 - 1) certificates issued by institutions associated in the Association of Language Testers in Europe (ALTE) - ALTE Level 3 (B2), ALTE Level 4 (C1), ALTE Level 5 (C2), and in particular:
 - a) First Certificate in English (FCE), Certificate in Advanced English (CAE), Certificate of Proficiency in English (CPE), Business English Certificate (BEC) Vantage – at least Pass, Business English Certificate (BEC) Higher, Certificate in English for International Business and Trade (CEIBT),
 - b) Diplôme d'Étude en Langue Française (DELFF) (B2), Diplôme Approfondi de Langue Française (DALF) (C1), Diplôme Approfondi de Langue Française (DALF) (C2); Test de Connaissance du Français (TCF), poziomy 4 (B2), 5 (C1), 6 (C2); Diplôme de Langue Française (DL) (B2), Diplôme Supérieur Langue et Culture Françaises (DSLFCF), Diplôme Supérieur d'Études Françaises Modernes (DS) (C1), Diplôme de Hautes Études Françaises (DHEF) (C2),
 - c) Test Deutsch als Fremdsprache (TestDaF); Zertifikat Deutsch für den Beruf (ZDfB) (B2), Goethe-Zertifikat B2, Goethe-Zertifikat C1, Zentrale Mittelstufenprüfung (ZMP) (C1), Goethe-Zertifikat C1 (Zentrale Mittelstufenprüfung) (ZMP), Zentrale Oberstufenprüfung (ZOP) (C2), Goethe-Zertifikat C2 (Zentrale Oberstufenprüfung) (ZOP), Kleines Deutsches Sprachdiplom (KDS) (C2), Grosses Deutsches Sprachdiplom (GDS) (C2), Goethe-Zertifikat C2: Grosses Deutsches Sprachdiplom (GDS),
 - d) Certificato di Conoscenza della Lingua Italiana CELI 3 (B2), Certificato di Conoscenza della Lingua Italiana CELI 4 (C1), Certificato di Conoscenza della Lingua Italiana CELI 5 (C2); Certificato Italiano Commerciale CIC A (C1),
 - e) Los Diplomas de Español como Lengua Extranjera (DELE): El Diploma de Español Nivel B2 (Intermedio), El Diploma de Español Nivel C1, El Diploma de Español Nivel C2 (Superior),
 - f) Diploma Intermédio de Português Língua Estrangeira (DIPLE) (B2), Diploma Avançado de Português Língua Estrangeira (DAPLE) (C1), Diploma Universitário de Português Língua Estrangeira (DUPLE) (C2),
 - g) Nederlands als Vreemde Taal/Dutch as a Foreign Language (CNaVT) – Profiel Professionele Taalvaardigheid (PPT) (B2)/Profile Professional Language Proficiency (PPT) (B2), Profiel Taalvaardigheid Hoger Onderwijs (PTHO) (B2)/Profile Language Proficiency Higher Education (PTHO) (B2), Profiel Academische Taalvaardigheid (PAT) (C1)/Profile Academic Language Proficiency (PAT) (C1); Nederlands als Tweede Taal II (NT2-II) (B2)/Dutch as a Second Language II (NT2-II) (B2),
 - h) Prøve i Dansk 3 (B2), Studieprøven (C1),

- i) Certificate of Slovene on the Intermediate Level (B2), Certificate of Slovene on the Advanced Level (C1);
- 2) certificates from the following institutions:
 - a) Educational Testing Service (ETS) – in particular: Test of English as a Foreign Language (TOEFL) – at least 87 points in the Internet-Based Test (iBT); Test of English as a Foreign Language (TOEFL) – at least 180 points in the Computer-Based Test (CBT) complemented with at least 50 points in the Test of Spoken English (TSE); Test of English as a Foreign Language (TOEFL) – at least 510 points in the Paper-Based Test (PBT) complemented with at least 3.5 points in the Test of Written English (TWE) and with at least 50 points in the Test of Spoken English (TSE); Test of English for International Communication (TOEIC) – at least 700 points; Test de Français International (TFI) – at least 605 points,
 - b) European Consortium for the Certificate of Attainment in Modern Languages (ECL),
 - c) City & Guilds, City & Guilds Pitman Qualifications, Pitman Qualifications Institute - in particular, certificates of: English for Speakers of Other Languages (ESOL) – First Class Pass at Intermediate Level, Higher Intermediate Level, Advanced Level; International English for Speakers of Other Languages (IESOL) – „Communicator” level, „Expert” level, „Mastery” level; City & Guilds Level 1 Certificate in ESOL International (reading, writing and listening) Communicator (B2) 500/1765/2; City & Guilds Level 2 Certificate in ESOL International (reading, writing and listening) Expert (C1) 500/1766/4; City & Guilds Level 3 Certificate in ESOL International (reading, writing and listening) Mastery (C2) 500/1767/6; Spoken English Test (SET) for Business – Stage B „Communicator” level, Stage C „Expert” level, Stage C „Mastery” level; English for Business Communications (EBC) – Level 2, Level 3; English for Office Skills (EOS) - Level 2,
 - d) Edexcel, Pearson Language Tests, Pearson Language Assessments – in particular, certificates of: London Tests of English, Level 3 (Edexcel Level 1 Certificate in ESOL International); London Tests of English, Level 4 (Edexcel Level 2 Certificate in ESOL International); London Tests of English, Level 5 (Edexcel Level 3 Certificate in ESOL International),
 - e) Education Development International (EDI), London Chamber of Commerce and Industry Examinations Board – in particular, certificates of: London Chamber of Commerce and Industry Examinations (LCCI) – English for Business Level 2, English for Business Level 3, English for Business Level 4; London Chamber of Commerce and Industry Examinations (LCCI) – Foundation Certificate for Teachers of Business English (FTBE); London Chamber of Commerce and Industry Examinations (LCCI) - English for Tourism Level 2 – „Pass with Credit” level, „Pass with Distinction” level,
 - f) University of Cambridge ESOL Examinations, British Council, IDP IELTS Australia – in particular, certificates of: International English Language Testing System IELTS – above 6 points,
 - g) Chambre de commerce et d'industrie de Paris (CCIP) – in particular, certificates of: Diplôme de Français des Affaires 1er degré (DFA 1) (B2), Diplôme de Français Professionnel (DFP) Affaires B2, Diplôme de Français des Affaires 2ème degré (DFA 2) (C1), Diplôme de Français Professionnel (DFP) Affaires C1,

- h) Goethe-Institut, Deutscher Industrie und Handelskammertag (DIHK), Carl Duisberg Centren (CDC) – in particular, certificate of Prüfung Wirtschaftsdeutsch International (PWD) (C1),
 - i) Kultusministerkonferenz (KMK) – in particular, certificate of Deutsches Sprachdiplom II der Kultusministerkonferenz der Länder – KMK (B2/C1),
 - j) Österreich Institut, Prüfungszentren des Österreichischen Sprachdiploms für Deutsch (OSD) – in particular, certificates of: Österreichisches Sprachdiplom für Deutsch als Fremdsprache (OSD) – B2 Mittelstufe Deutsch, Mittelstufe Deutsch (C1), C1 Oberstufe, Wirtschaftssprache Deutsch (C2),
 - k) Hochschulrektorenkonferenz (HRK),
 - l) Società Dante Alighieri – in particular, certificates of: PLIDA B2, PLIDA C1, PLIDA C2,
 - m) Università degli Studi Roma Tre – in particular, certificates of: Int.It (B2), IT (C2),
 - n) Università per Stranieri di Siena – in particular, certificates of: Certificazione d'Italiano come Lingua Straniera CILS Due B2, Certificazione di Italiano come Lingua Straniera CILS Tre C1, Certificazione di Italiano come Lingua Straniera CILS Quattro C2,
 - o) A. S. Pushkin State Institute of the Russian Language,
 - p) Institute for Romanian Language, the Romanian Ministry of Education, Research and Innovation,
 - q) Univerzita Karlova v Praze,
 - r) Univerzita Komenského v Bratislave; Filozofická fakulta Studia Academica Slovaca - centrum pre slovenčinu ako cudzi jazyk,
 - s) Univerzita Komenského v Bratislave; Centrum d'alšieho vzdelávania; Ústav jazykovej a odbornej prípravy zahraničných študentov,
 - t) The Coordination Board for Language Proficiency Certification at the University of Warsaw,
- 3) telc gGmbH, WBT Weiterbildungs-Testsysteme GmbH – in particular, certificates of: B2 Certificate in English – advantage, B2 Certificate in English for Business Purposes - advantage, Certificate in English for Technical Purposes (B2), telc English C2 , telc English C1; telc English B2 ▪ C1 Business, telc English B2 ▪ C1 University, telc English B2, telc English B2 School, telc English B2 Business, telc English B2 Technical, Certificat Supérieur de Français (B2), telc Français B2; telc Deutsch C2, telc Deutsch C, telc Deutsch C1 Beruf, telc Deutsch C1 Hochschule, telc Deutsch B2 ▪ C1 Beruf, telc Deutsch B2 ▪ C1 Medizin, telc Deutsch B2 ▪ C1 Medizin Fachsprachprüfung, telc Deutsch B2 Medizin Zugangsprüfung, Zertifikat Deutsch Plus (B2), Zertifikat Deutsch für den Beruf (B2), telc Deutsch B2+ Beruf, telc Deutsch B2; Certificado de Español para Relaciones Profesionales (B2), telc Español B2; telc Español B2 Escuela; Certificato Superiore d'Italiano (B2), telc Italiano B2; telc Русский язык B2,
3. The Office of Chinese Language Council International: Hanyu Shuiping Kaoshi (HSK) – HSK level (Advance).
4. Japan Educational Exchanges and Services, The Japan Foundation: Japanese-Language Proficiency Certificate – level 1 (Advance).
5. Diplomas of completion of:
- 1) university foreign language studies or applied linguistics;
 - 2) foreign language teacher training colleges;
 - 3) the National School of Public Administration.

6. Wydany za granicą dokument potwierdzający uzyskanie stopnia lub tytułu naukowego albo stopnia lub tytułu w zakresie sztuki – uznaje się język wykładowy instytucji prowadzącej kształcenie.
7. A document confirming the completion of higher education or postgraduate studies abroad or in the Republic of Poland – the language of instruction is recognized if it was exclusively a foreign language.
8. A document issued abroad recognized as equivalent to a secondary school leaving certificate – the language of instruction is recognized.
9. International Baccalaureate Diploma.
10. European Baccalaureate.
11. Certificate of having passed an exam at the ministerial level at:
 - 1) the Ministry of Foreign Affairs;
 - 2) the office serving the minister responsible for economy, the Ministry of Foreign Economic Cooperation, the Ministry of Foreign Trade and the Ministry of Foreign Trade and Maritime Economy;
 - 3) the Ministry of National Defence - level 3333, level 4444 according to STANAG 6001.
12. A certificate issued by the National School of Public Administration confirming qualifications for a senior government post.
13. A document confirming entry in the list of sworn translators in the Republic of Poland or a document confirming the qualifications of a sworn translator in another Member State of the European Union, a Member State of the European Free Trade Association (EFTA) - a Party to the Agreement on the European Economic Area or in the Swiss Confederation.
14. A certificate of proficiency in a modern foreign language at a minimum B2 level, issued by an organizational unit of the University of Rzeszów responsible for foreign language education, after an examination conducted by an examination board consisting of at least three foreign language instructors at a higher education institution, including at least one with a doctoral degree.
15. A document issued by the university from which the candidate graduated, certifying knowledge of a foreign language at a minimum B2 level B2 the Common European Framework of Reference for Languages.

Chairman of the
Senate
of the University of Rzeszów

prof. dr hab. Adam Reich
Rector