

## LEADERSHIP

Match the words with the definitions and then put them in the gapped text.

Part I:

- |                      |  |
|----------------------|--|
| 1. visionary         | a) a special charm or appeal that causes people to feel attracted and excited by someone |
| 2. dynamism          | b) the ability to lead   |
| 3. leadership skills | c) energy and determination to achieve things  |
| 4. drive             | d) having or showing clear ideas about what should happen or be done in the future       |
| 5. charisma          | e) people in a position of less power or authority than someone else                     |
| 6. subordinates      | f) energy and a strong desire to make something happen                                   |
| 7. flair             | g) a natural ability to do something   |

*Can leadership be taught? Or are the only real leaders born leaders?*

'Traditionally, the model for leadership in business has been the army. Managers and army officers give orders and their \_\_\_\_\_ carry them out. Managers, like army officers, may be sent on leadership courses to develop their \_\_\_\_\_. But they still need a basic \_\_\_\_\_ for leadership.'

*What makes a great leader?*

'The greatest leaders have \_\_\_\_\_, and a leader may be described as a \_\_\_\_\_. People often say leaders have energy, \_\_\_\_\_, and \_\_\_\_\_.'

Part II:

Insert the words into the gapped text.

approachable, consensus, authoritarian, distant, consultation, open, top-down approach, remote, imposed

*How have management styles changed in the last few years?*

'Before, leaders were \_\_\_\_\_ and \_\_\_\_\_, not easy to get to know or communicate with. Today, managers are more \_\_\_\_\_ and \_\_\_\_\_: you can talk to them easily. There is more management by \_\_\_\_\_, where decisions are not \_\_\_\_\_ from above in a \_\_\_\_\_, but arrived at by asking employees to contribute in a process of \_\_\_\_\_.'

*Do you think this trend will continue?*

'Yes. There are more women managers now, who are often more able to build consensus than traditional military-style \_\_\_\_\_ male managers.'

Part III:

Insert the words into the gapped text.

delegate, empowerment, bureaucratic, delegation, decentralized, decision-making, initiative

*What, exactly, is empowerment?*

'Encouraging employees to use their own \_\_\_\_\_, to take decisions on their own without asking managers first, is \_\_\_\_\_. \_\_\_\_\_ becomes more \_\_\_\_\_ and less \_\_\_\_\_, less dependent on managers and systems. This is often necessary where the number of management levels is reduced.

To empower employees, managers need the ability to \_\_\_\_\_, to give other people responsibility for work rather than doing it all themselves. Of course, with empowerment and \_\_\_\_\_, the problem is keeping control of your operations: a key issue of modern management.'

Bibliography:

Mascull, B., *Business Vocabulary in Use*, Cambridge: Cambridge University Press, 2002.

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