

Regulations for clinical subjects organised by the Faculty of Medicine, Medical College of the University of Rzeszów

1. These Regulations are introduced in order to establish detailed rules for conducting clinical classes delivered within the Medicine (MD) programme. The Regulations for clinical classes supplement the requirements set out in the Study Regulations of the University of Rzeszów.
2. During practical classes, the student is required to: **change footwear, have an ID badge, and wear a white, clean and ironed lab coat or medical uniform**, as well as have a pen and **a stethoscope** or other required diagnostic medical equipment.
3. Bags, outerwear, etc. must be left in the cloakroom.
4. The use of mobile phones during classes is prohibited. The use of electronic recording devices (dictaphones, cameras, etc.) is also prohibited. In addition, discussing patient cases in groups/messaging apps is prohibited, as is entering patient data into external systems, including AI tools; only anonymised content is permitted.
5. Smoking and consuming beverages or meals are prohibited during classes in lecture rooms and on the ward.
6. A student who has symptoms of an infectious disease transmitted via respiratory droplets may not participate in classes.
7. During classes, the student is obliged to behave professionally and respectfully, including introducing themselves and obtaining the patient's consent for the examination.
8. The student is obliged to keep confidential all confidential information obtained during and in connection with participation in classes, in particular patients' personal data, including sensitive medical information. The duty of confidentiality applies both during the classes and after they have ended, as well as after the death of the patient to whom the data relate.
9. Leaving teaching rooms without permission is prohibited.
10. The student may be present in patient rooms only with the instructor's consent.

11. The student is obliged to attend seminars, practical classes and lectures in accordance with the schedule set by the Dean.
12. In the event of an excused absence, the student is obliged to make up missed practical classes and/or seminars with another group.
13. In the event of a longer excused absence, the student is obliged to make up missed practical classes and seminars with another group. To this end, the student should submit an appropriate justification (e.g., a medical certificate) to the course coordinator within 7 days after the end of the leave period and obtain consent to make up the absence, after arranging the date in advance with the instructor conducting the classes and with the designated class group. The student should obtain written confirmation of the make-up class and completion of the required material and submit it to the course coordinator.
14. If the absence is excused and it is not possible to make up the classes with another group within a given semester, conditional admission to the next semester in order to make up and pass the classes is possible, subject to the Dean's consent.
15. An unexcused absence from practical classes, seminars or lectures makes it impossible to obtain credit for the semester.
16. Absences resulting from:
 - a) participation in meetings of the University's collegial bodies,
 - b) official external representation of the University,
 - c) activities for the benefit of the University organised or co-organised by the Students' Union,
 - d) sitting an exam during the resit session— shall be excused, without the need to make them up, on the basis of a justification certified by the competent authority.
17. The student is obliged, prior to clinical classes, to familiarise themselves with the required teaching materials and to be prepared in terms of theory for the practical classes; the instructor may assess the student's preparedness orally or in writing, and award a grade.
18. If the instructor gives the student a negative assessment of knowledge, the material must be passed with that instructor in a maximum of two attempts. Failure to pass makes it impossible to obtain credit for the semester.
19. The instructor has the right to refuse to accept students who are making up practical classes due to an excessively large number of students in the group.
20. Credit for practical classes is granted to a student who demonstrates adequate subject-matter preparation for the classes on the basis of the recommended literature and knowledge acquired during lectures, seminars and practical classes,

and who receives a positive grade in the practical assessment. The practical assessment is conducted under the supervision of an academic teacher. The student's task is to take the patient's history and perform a physical examination, interpret the results of additional tests, make the correct diagnosis, and plan appropriate therapeutic management.

21. Credit for clinical practical classes should be recorded by the instructor in the course credit record card and should include the grade, the date it was issued, the instructor's signature and stamp. After receiving the entry, the student is obliged to deliver the card to the Dean's Office as soon as possible.
22. Credit for seminars and lectures is based on the results of written test quizzes: the final (end-of-semester) quiz and/or partial quizzes.
23. Final credit is granted to a student who has passed all forms of classes specified in the schedule.
24. An unexcused absence from the final test results in a failing grade.
25. Absence from the final test may be excused only by a Rector's/Dean's exemption or a medical certificate, submitted to the course coordinator within 3 days of the date of the final test. Failure to submit the exemption within this deadline results in a failing grade.
26. Every student is strictly required to be familiar with the health and safety (OHS) regulations of the unit where the classes take place (including compliance with hand hygiene procedures and the use of personal protective equipment) and to be familiar with the University procedure for handling occupational exposure to potentially infectious material.